Havering
LONDON BOROUGH

Planning Control
London Borough of Havering
Town Hall, Main Road
Romford RM1 3BB

Please call: **Marnie Smith**
Telephone: **01708 432729**
email: Planning@havering.gov.uk

Date: 16th November 2026

Mr Serdal Gok
Cafe 108, 108 Ardleigh Green Road
Hornchurch
RM11 2SH

Dear Sir/Madam

APPLICATION ACKNOWLEDGEMENT

Application No:	**P1264.26**
Proposal:	Erection of single-storey glazed canopy enclosures to the front and side of the existing cafe (Use Class E(b)), and replacement of the roof to the existing rear semi-outdoor seating area with a retractable arched roof, together with glazed folding doors to its rear and glazed panels to its side elevation.
Location:	108 Ardleigh Green Road Hornchurch

Thank you for your application, which we received on 4th November 2026. Your application has been confirmed as valid from 11th November 2026 and consultations will now be carried out. For information comments received from the public or consultees are not published on our website.

To assist in the assessment of your application, if possible please email timed and dated photographs showing the site from front, side and rear; and its relationship to neighbouring properties to planning@havering.gov.uk. They will be passed on to the case officer. This will not remove the need for a site inspection in every case but in a number of cases may enable your application to be decided without a site visit.

If you have not received this Authority's decision in writing by 6th January 2027 and have not agreed in writing to extend the period within which a decision may be given, you may appeal to the First Secretary of State under Section 78 of the Town and Country Planning Act.

Appeals must be made within 6 months of the date given in paragraph 2 above or within 28 days where the application is the same or substantially the same as development that is currently the subject of an enforcement notice. If an enforcement notice is subsequently served relating to such development you must appeal within 28 days of the service of the enforcement notice, or within 6 months of this notice, whichever is the earlier.

Appeals must be made on a form available from the Planning Inspectorate, Room 308a, Kite Wing, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN.

Some development, including all applications with a net gain in residential units, will be liable for the Havering and Mayor CIL. Further information relating to CIL, can be found on the following website: https://www.havering.gov.uk/info/20034/planning/99/planning_application_process_and_appeals/3

As part of the planning application process, we collect and process personal data. Details on what information we collect and how we use it is available online at www.havering.gov.uk/dataprotection

Yours faithfully

Planning