

Planning Control
London Borough of Havering
Town Hall, Main Road
Romford RM1 3BB

Mr Paul Robinson
138 Cranham Gardens
Upminster
RM14 1JT

Please call: Kelvin Naicker
Telephone: 01708 434395
email: Planning@haverling.gov.uk

Date: 20th March 2025

IMPORTANT INFORMATION

From Monday 31 March 2025 at 5pm, there will be scheduled down time for an estimated 5 days as we move our back office systems to new platforms. During this time our Planning, Building Regulation, Planning Enforcement, Planning Appeals and Land Charges systems will be inaccessible. All operations around the systems will be suspended and staff will have no access to the systems. Our web services will also be unavailable during this time

Dear Sir/Madam

HOUSEHOLDER APPLICATION ACKNOWLEDGEMENT

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Application No: P0366.25
Proposal: Single storey front extension
Location: 23 Severn Drive Upminster

Thank you for your application, which we received on 18th March 2025. Your application has been confirmed as valid from 18th March 2025 and consultations will now be carried out. For information comments received from the public or consultees are not published on our website.

To assist in the assessment of your application, if possible please email timed and dated photographs showing the site from front, side and rear; and its relationship to neighbouring properties to planning@haverling.gov.uk. They will be passed on to the case officer. This will not remove the need for a site inspection in every case but in a number of cases may enable your application to be decided without a site visit.

If you have not received this Authority's decision in writing by 13th May 2025 and have not agreed in writing to extend the period within which a decision may be given, you may appeal to the First Secretary of State under Section 78 of the Town and Country Planning Act.

Appeals must be made within 6 months of the date given in paragraph 2 above or within 28 days where the application is the same or substantially the same as development that is currently the subject of an enforcement notice. If an enforcement notice is subsequently served relating to such development you must

appeal within 28 days of the service of the enforcement notice, or within 6 months of this notice, whichever is the earlier.

Appeals must be made on a form available from the Planning Inspectorate, Room 308a, Kite Wing, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN. Please note that as this is a householder application, in the event of an appeal against a refusal of planning permission, it will be dealt with on the basis of representations in writing and any representations made about this application will be sent to the Secretary of State. Objectors will therefore have no further opportunity to comment at appeal stage.

Some development, including all applications with a net gain in residential units, will be liable for the Havering and Mayor CIL. Further information relating to CIL, can be found on the following website:
https://www.havering.gov.uk/info/20034/planning/99/planning_application_process_and_appeals/3

As part of the planning application process, we collect and process personal data. Details on what information we collect and how we use it is available online at www.havering.gov.uk/dataprotection

Yours faithfully

Planning