

Planning Control
London Borough of Havering
Town Hall, Main Road
Romford RM1 3BB

Mr P B Natarajan
15 Orchard Avenue
Rainham
Havering
RM13 9NY

Please call: Marnie Smith
Telephone: 01708 432729
email: Planning@haverling.gov.uk

Date: 13th September 2023

Dear Sir/Madam

APPLICATION ACKNOWLEDGEMENT

Application No: D0371.23
Proposal: Certificate of Lawfulness for proposed change of use from use class C3(a) to use class C3(b)
Location: 15 ORCHARD AVENUE RAINHAM

Thank you for your application, which we received on 21st August 2023. Your application has been confirmed as valid from 13th September 2023 and consultations will now be carried out.

To assist in the assessment of your application, if possible please email timed and dated photographs showing the site from front, side and rear; and its relationship to neighbouring properties direct to your appointed case officer using the contact details at the top of this letter. This will not remove the need for a site inspection in every case but in a number of cases may enable your application to be decided without a site visit.

If you have not received this Authority's decision in writing by 8th November 2023 and have not agreed in writing to extend the period within which a decision may be given, you may appeal to the First Secretary of State under Section 195 of the Town and Country Planning Act 1990.

Appeals must be made on a form available from the Planning Inspectorate, Room 308a, Kite Wing, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN.

As part of the planning application process, we collect and process personal data. Details on what information we collect and how we use it is available online at www.havering.gov.uk/dataprotection

Yours faithfully

Planning