

Neighbourhoods
Planning Control
London Borough of Havering
Mercury House, Mercury Gardens
Romford RM1 3SL

Ms Laura Wilkinson
Suite 3
Westbury Court, Church Road
Westbury on Trym
Bristol
BS9 3EF

Please call: **Darius Ardeshirian**
Telephone:
Fax: 01708
email: 432690
Textphone: Text relay: 18001
01708 432736
Date: (Deaf & hearing impaired)

13th October 2020

Dear Sir/Madam

APPLICATION ACKNOWLEDGEMENT

Application No: P1476.20
Proposal: Change of Use from Use Class B1(a) (Offices) to Use Class C3 (Dwellinghouses) to create 1 x one-bed flat.
Location: 17 Collier Row Road Romford

Thank you for your application, which we received on 9th October 2020. Your application has been confirmed as valid and consultations will now be carried out. Due to the current Covid-19 pandemic and social distancing restrictions, case officers will not be able to carry out site visits. To assist in the assessment of your application, if possible please email timed and dated photographs showing the site from front, side and rear; and its relationship to neighbouring properties direct to your appointed case officer using the contact details at the top of this letter. This will not remove the need for a site inspection in every case but in a number of cases may enable your application to be decided without a site visit.

If you have not received this Authority's decision in writing by 4th December 2020 and have not agreed in writing to extend the period within which a decision may be given, you may appeal to the First Secretary of State under Section 78 of the Town and Country Planning Act.

Appeals must be made within 6 months of the date given in paragraph 2 above or within 28 days where the application is the same or substantially the same as development that is currently the subject of an enforcement notice. If an enforcement notice is subsequently served relating to such development you must appeal within 28 days of the service of the enforcement notice, or within 6 months of this notice, whichever is the earlier.

Appeals must be made on a form available from the Planning Inspectorate, Room 308a, Kite Wing, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN.

Some development, including all applications with a net gain in residential units, will be liable for the Havering and Mayor CIL. Further information relating to CIL, can be found on the following website:
https://www.havering.gov.uk/info/20034/planning/99/planning_application_process_and_appeals/3

As part of the planning application process, we collect and process personal data. Details on what information we collect and how we use it is available online at www.haverling.gov.uk/dataprotection

Yours faithfully

Planning