

**Neighbourhoods**

London Borough of Havering  
Mercury House, Mercury Gardens  
Romford RM1 3SL

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(Deaf & hearing impaired)

Date: 28th April 2020

Dear Sir/Madam

**HOUSEHOLDER APPLICATION ACKNOWLEDGEMENT****Application No** P0553.20**Proposal:** Conversion of detached garage to habitable use as a gym involving alterations to front and side elevations**Location:** 72 Farnes Drive Romford

Thank you for your application, which we received on **22nd April 2020**. Your application has been confirmed as valid and consultations will now be carried out. A site inspection will be made in due course, please only contact us to make an appointment if access is not always available.

If you have not received this Authority's decision in writing by **22nd June 2020** and have not agreed in writing to extend the period within which a decision may be given, you may appeal to the First Secretary of State under Section 78 of the Town and Country Planning Act.

Appeals must be made within 6 months of the date given in paragraph 2 above or within 28 days where the application is the same or substantially the same as development that is currently the subject of an enforcement notice. If an enforcement notice is subsequently served relating to such development you must appeal within 28 days of the service of the enforcement notice, or within 6 months of this notice, whichever is the earlier.

Appeals must be made on a form available from the Planning Inspectorate, Room 308a, Kite Wing, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN. Please note that as this is a householder application, in the event of an appeal against a refusal of planning permission, it will be dealt with on the basis of representations in writing and any representations made about this application will be sent to the Secretary of State. Objectors will therefore have no further opportunity to comment at appeal stage.

If your planning application proposes a net gain in residential units, in the event of an approval, it may be liable for a financial contribution towards the cost of the infrastructure impacts arising from the development, currently set at £6,000 per additional unit. This payment will be secured by way of a legal agreement and, where a contribution is required, planning permission will not be issued until the legal agreement has been completed. The case officer dealing with your application will contact you or your planning agent in due course to discuss the infrastructure contribution and the legal agreement. Please note that this payment is separate to any payment required under the Mayor of London's Community Infrastructure Levy.

As part of the planning application process, we collect and process personal data. Details on what

information we collect and how we use it is available online at [www.havering.gov.uk/dataprotection](http://www.havering.gov.uk/dataprotection)

Yours faithfully

**Planning**

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[www.havering.gov.uk/planning](http://www.havering.gov.uk/planning)